

AUTHORIZATION FORM

I hereby authorize the Pastor of St. Clement Parish to debit my account on the 20th day of each month as my/our offertory donation (not including special collections) noted below:

My/our total **monthly** donation of

\$ _____ Offertory

\$ _____ Maintenance Fund

\$ _____ ShareLife

\$ _____ TOTAL

Name(s) of Donator(s):

Name of Bank/Trust Company/Credit Union:

Branch: _____

Account Number: _____

Please attach a void cheque

Date: _____ (MM/DD/YY)

Signature of Contributor(s):

For Office Use Only

Parish Code

Canadian Cheque

PAY TO THE ORDER OF:

\$ _____ /100 DOLLARS

YOUR FINANCIAL INSTITUTION
124 MAIN STREET
YOUR TOWN, PROVINCE V1T 1N2

Memo _____

1: 12345 " 123 : 123 " 123 "

Transit No. _____ **Bank No.** _____ **Account No.** _____

Pre-Authorized Giving Plan



St. Clement Parish

409 Markland Drive
Etobicoke ON M9C 1S5
Phone: (416) 621-4060

EMAIL:

stclementset@archtoronto.org

WEB SITE:

www.stclementset.archtoronto.org

What is the Pre-Authorized Giving Plan

The Archdiocese of Toronto has established a Pre-Authorized Giving plan (PAG) to assist you in your support of the work of our parish and of the Archdiocese. The work of St. Clement Parish is made possible through the giving hearts of our parishioners.

In response to changing lifestyles and demands on time and energy, the Archdiocese of Toronto, through Pre-Authorized Giving, seeks to assist you in your giving. Pre-Authorized Giving may be a good choice for you.

Pre-Authorized Giving creates a win/win situation for you and St. Clement Parish. It's a very simple procedure. Your offering will be withdrawn on or about the **20th of the month**. This account will then be deposited to the parish's account.

Who looks after the plan?

The Office of Stewardship and Development of the Archdiocese of Toronto administers the Pre-Authorized Giving plan for St. Clement Parish.

How do I enroll?

- Decide the amount of your gift to St. Clement Parish to be withdrawn from your account each month
- Fill out the form on the other side of this brochure and attach a void cheque in the space provided. Detach the form along the dotted line and place it in a sealed envelope, which can then be dropped in the collection plate or mailed to the parish office:

**409 Markland Drive,
Etobicoke, ON M9C 1S5**

Why should I participate?

Advantage for the donor:

- ❖ Convenience. Your offering is received automatically each month
- ❖ Continual support of your home parish while you are away

Advantage for the parish:

- ❖ Regular, dependable flow of contributions to the parish
- ❖ Reduction of paperwork
- ❖ Enables better planning of parish activities

Cancellation of Agreement

You may stop PAG at any time by simply writing a letter with **30 days' notice** to St. Clement Parish. If you would prefer to use a standardized cancellation form instead of writing a letter and the parish does not have one on hand (or for more information on your right to cancel your PAG agreement) please contact your financial institution or visit www.cdnpay.ca.

You have certain recourse rights if any debit does not comply with this agreement. For example, you have the right to receive reimbursement for any debit that is not authorized or is not consistent with this PAG agreement. To obtain more information on your recourse rights, you may contact your financial institution or visit www.cdnpay.ca.

Calculating the monthly Pre-Authorized Giving

To help determine the amount of one's monthly deduction, the following calculation is presented as an example.

Weekly Offertory - \$20/w. x 52 wks = \$1040

To calculate the monthly Pre-Authorized Giving (PAG), divide your yearly contribution, i.e. \$1040, by 12 months = \$86.67 per month.

(This is only a suggestion. It does not preclude greater generosity.)

Reminder: Special collections, such as Easter, Christmas, and Shepherds' Trust require the use of special envelopes, some of which are included in your box of Offertory Envelopes.

How will Pre-Authorized Giving replace my current giving?

Those who already have donation envelopes and join the Pre-Authorized Giving plan can simply put "PAG" on the front of their envelope and place it in the collection plate each week.

For those who do not have envelopes and wish to use the PAG plan and want to place an envelope in the collection plate, boxes of envelopes are available from the parish office during business hours.

Donation envelopes are also useful for special collections throughout the year.

On behalf of Father Tim Hanley and the Finance Committee, we thank you for your generosity.